

MEMORANDUM

TO: Cape Elizabeth Planning Board
FROM: Maureen O'Meara, Town Planner
DATE: November 18, 2014
SUBJECT: Scrungavarapu Lot 15 Blueberry Ridge Subdivision Amendment

Introduction

Srinivas Scrungavarapu is requesting an amendment to the previously approved Blueberry Ridge Subdivision to replant a vegetated buffer on a lot located at 10 Blueberry Rd that was removed in error. The application will be reviewed for compliance with Sec. 16-2-5, Amendments to previously approved Subdivisions.

Procedure

- The planner will provide a summary of the project within the context of town regulations.
- The applicant will present the project to the Planning Board.
- The Board should make a finding of completeness. If the application is deemed incomplete, Board members should identify the information needed to make the application complete and no substantive discussion of the application should occur. If the application is deemed complete, substantive review may begin.
- The Board should decide if a site walk and/or public hearing will be scheduled.
- At the close of discussion, the board has the option to approve, approve with conditions, deny or table the application.

Summary of Completeness

The minor subdivision completeness checklist is attached. Most of the items have been designated "not applicable" because the focus of the amendment is to replace the buffer on lot 15. A list of potentially incomplete items follow:

22. The applicant has referred to multiple phases when fruit trees and a fence will be installed. These phases should be shown on the plan.

Motion for the Board to Consider

BE IT ORDERED that, based on the plans and materials submitted and the facts presented, the application of Srinivas Scrungavarapu for an amendment to the previously approved Blueberry Ridge Subdivision to replant a vegetated buffer on a lot located at 10 Blueberry Rd be deemed (complete/incomplete).

BE IT FURTHER ORDERED that the above application be tabled to the regular December 16, 2014 meeting of the Planning Board, at which time a public hearing will be held.